

Gibbs Executive Township Meeting

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| Date / Time, Location of Scheduled: | 12-19-2023, 7:00 p.m. Burleigh County Highway Department | | |
| Date / Time of Call to Order: | 7:00 p.m. | Date / Time of Adjournment: | 8:30 p.m. |

1. Call to Order at 7:00 p.m. by Chair Richard. All members present – Richard, Gerald, Curt, Heidi and Debbie.
 - Bruce Schirado attended as guest.

2. Attendance (Roll Call): Quorum consists of two elected supervisors (Board of Supervisors - BoS), and the township clerk or the appointed clerk of the meeting.

| Position | Name | Date Elected / Appointed (initial) | Current Term Period |
|-------------------------------------|----------------------------|------------------------------------|---------------------|
| Supervisor Chairperson: (3-yr Term) | Richard Sander | 1990 | 2023-2026 |
| Supervisor: (3-yr Term) | Gerald Miller | 2016 | 2022-2025 |
| Supervisor: (3-yr Term) | Curt Kadramas | 2021 | 2021-2024 |
| Clerk: (2-yr Term) | Deb Staloch | 2022 | 2022-2024 |
| Treasurer: (3-yr Term) | Heidi Schirado | 2022 | 2022-2024 |
| Assessor: (3-yr Term) | Allan & Kimberly Vietmeier | N/A | Contracted * |
| Overseer of Highways: | | | Appoint: |
| Weed Board Rep: | | | Appoint: |
| Bis/Man Zoning Board Rep: | | | Appoint: |

3. Approval of the Minutes from the previous MeetingVia e-mail.

4. Clerk Report

- Snow letter sent to Samuel & Lindsay Gietzen at 7603 Twilight Rd, Bismarck ND 58503.
- Copies handed out to all Board members of:
 1. 2024 Township Gravel and Gravel pit maps.
 2. Gibbs Township updated road maintenance map.
 3. Road Maintenance Agreement with Burleigh County.
 4. Appendix A and B.

5. Treasurer’s Report

- Bills
 1. Chip Sealing/topcoat\$302,632.71
 1. Motion to approve and pay by Gerald Miller and 2nd by Curt Kadramas.
 2. Maintenance agreement with Burleigh County Highway Dept\$35,311.80
 1. Motion to approve and pay by Gerald Miller and 2nd by Curt Kadramas.
 3. Quality Asphalt Repair, Inc\$5,460.00
 4. Township patching \$14.63
 5. 4th Quarter payroll paid to Board members. No payment of \$280.00 to Richard and \$100.00 to Gerald due to cap of annual salary.
 1. (Richard is \$280.00 over the annual threshold for ND Century Code for payment of officers and Gerald Miller is \$100.00 over.)

- Pay bills as presented. Motion by Curt and 2nd by Gerald.
- Discussion to Close CD's and deposit in Checking.
- Account Balances- Report by Heidi

6. Old Business

- Grant system is complicated.
 1. Townships need to be collecting 18 mills from residents.
 2. Township roads need to be connected to a county roadway to qualify.
 1. Culverts are low in inventory and prices are high.
 2. Funds are low and there are lots of road improvements needed state wide.

7. New Business

- Russel Road will be a test road. (mix with other materials to see if we can find a better product for gravel roads). We will be working with Casie Einrem from the Burleigh County Highway Department.
- Curt, Gerald and Richard Meet with Marcus Hall at the BCHD on 12-12-2023 about the Heim Cattle Company on 71st Ave NE. Discussion about the 4 approaches on the property and dumping mud on the gravel roads.
- Bi-Annual workshop in Steele ND on February 16th 2024 at 1:00 p.m.
- Budget for 2024 is \$80,000.00
 1. Proposed road improvements are Schick Drive and Graveling. No Chip Sealing for 2024.
 1. Motion by Gerald and 2nd by Curt.

8. Next meeting

- February 20th, 2024 at 7:00 p.m. at the Burleigh County Highway Department.

9. Adjournment

- Meeting adjourned at 8:30 p.m.
 1. Motion to adjourn by Curt and 2nd by Gerald

