

Gibbs Township Regular Meeting and General Meetings Agenda

Date / Time, Location of Scheduled:	5-16-2023, 7:15, Burleigh County Highway Dept		
Date / Time of Call to Order:	7:15 p.m.	Date / Time of Adjournment:	8:15 p.m.

1. Call to Order at 7:15 p.m. by Chair Richard. All members present – Richard, Gerald, Curt, Heidi and Debbie.
  - See attached quest list.

2. Attendance (Roll Call): Quorum consists of two elected supervisors (Board of Supervisors - BoS), and the township clerk or the appointed clerk of the meeting.

Position	Name	Date Elected / Appointed (initial)	Current Term Period
Supervisor Chairperson: (3-yr Term)	Richard Sander	1990	2023-2026
Supervisor: (3-yr Term)	Gerald Miller	2016	2022-2025
Supervisor: (3-yr Term)	Curt Kadramas	2021	2021-2024
Clerk: (2-yr Term)	Deb Staloch	2022	2022-2024
Treasurer: (3-yr Term)	Heidi Schirado	2022	2022-2024
Assessor: (3-yr Term)	Allan & Kimberly Vietmeier	N/A	Contracted *
Overseer of Highways:			Appoint:
Weed Board Rep:			Appoint:
Bis/Man Zoning Board Rep:			Appoint:

3. Approval of the Minutes from the previous Meeting .....Via e-mail.

4. Clerk Report

- Received an application for Abatement or Refund of Taxes for Dwight and Sandra Crimmins, 7205 Runnel Rd, Parcel ID: 32-139-79-21-02-020.
  1. Motion by Richard to approve, Second by Gerald.
- Bill for snow removal for Sparky & Nikki Edwards in the amount of \$313.51.
  1. Motion to forgo collection of the bill by Curt, second by Gerald.
- Received the State Snow Removal Assistance Program Memorandum from the BCHD.
  - Document is on file.
- Trees are planted in the Right of Way for access to 6725 66<sup>th</sup> St NE, owner wants to apply for a road approach to access the property.
  - Burleigh County jurisdiction (Bismarck ETA)
  - Trees
    - Contact land owner 6813 Lambeau LN and give them the option to have the trees moved.
    - Research the right of way.

5. Treasurer’s Report

- Checking - \$143,063.29
- CD renewed in the amount of \$75,000.00 until 2025.
- July CD is up for renewal – to be determined if renewed or put in checking.
- Recommendation from Gerald to cash June CDs in the amount of \$106,051.00 and deposit into the checking account, second by Richard.

## 6. Old Business

- Assessor for Gibbs Township
  1. Assessing Agreement was sent to Allan Vietmeier.
  2. Will not need a W-2 form, he will run through his business.
  
- Carbon Summit Pipeline
  - Moving the pipeline South
  - Adopted the same resolution as the County.
  
- Country Creek Estates
  - Discussion to buy down specials, per Justin Schultz we should ask Julie (Lawyer).
  - Subdivision roads are classified as semi-private roads.
  - Option - Pay up to and set a cap.
  
- Rainbow Acers
  - Alligator cracking
    - BCHD suggested the contractor Quality Asphalt for road repairs.
    - Discussion on how to pay for Gibbs Township Road repairs?
    - Permission and approval to set up a special assessment for Rainbow Acers was discussed.
      - Discussion Tabled

## 7. New Business

- Ashley Atkinson from East Meadows Estates wants speed bumps in her subdivision.
  1. Speed bumps are not permitted by the County.
  2. We would not be able to remove snow with speed bumps in place.
  
- National Flood Insurance Program
  1. Protects residents from lost property and denied claims.
  2. Requirements from Gibbs Township:
    - a. Fill out the application.
    - b. Adopt the resolution and add to Charter.
    - c. MODEL "D" ORDINANCE
      - i. There is no charge for this program, Gerald will complete the forms and send to Tyler, then forward to FEMA.

8. Next meeting to be determined.

## 9. Adjournment

- Meeting adjourned at 8:15 p.m.
  - Motion to adjourn by Richard and 2<sup>nd</sup> by Gerald

