

Gibbs Executive Township Meeting

Date / Time, Location of Scheduled:	7-27-2023, 7:00, Burleigh County Highway Department		
Date / Time of Call to Order:	7:00 p.m.	Date / Time of Adjournment:	9:00 p.m.

1. Call to Order at 7:00 p.m. by Chair Richard. All members present – Richard, Gerald, Curt, Heidi and Debbie.

2. Attendance (Roll Call): Quorum consists of two elected supervisors (Board of Supervisors - BoS), and the township clerk or the appointed clerk of the meeting.

Position	Name	Date Elected / Appointed (initial)	Current Term Period
Supervisor Chairperson: (3-yr Term)	Richard Sander	1990	2023-2026
Supervisor: (3-yr Term)	Gerald Miller	2016	2022-2025
Supervisor: (3-yr Term)	Curt Kadramas	2021	2021-2024
Clerk: (2-yr Term)	Deb Staloch	2022	2022-2024
Treasurer: (3-yr Term)	Heidi Schirado	2022	2022-2024
Assessor: (3-yr Term)	Allan & Kimberly Vietmeier	N/A	Contracted *
Overseer of Highways:			Appoint:
Weed Board Rep:			Appoint:
Bis/Man Zoning Board Rep:			Appoint:

3. Approval of the Minutes from the previous MeetingVia e-mail.

4. Clerk Report

- Received the NDDOT Township Assistance Program Memorandum from the Burleigh County Highway Department.
 - Shoal and Country Creek Drive are possible roads to look at for road improvements.
 - Gerald Miller will apply for the program and follow up.
 - Document is on file.

5. Treasurer’s Report

- The Board of Auditors reviewed the Treasurer books and determined that they were in order.
- Bills presented and approved.
 1. Crack Sealing invoice
 2. NODAK Insurance invoice #12715598

Motion by Curt to pay Invoice and 2nd by Gerald.

6. Old Business

- Country Creek Estates
 - Discussion to buy down specials, per Julie Lawyer.
 - ND Century Code 40-22, this cannot be done.

- Rainbow Acers
 - Alligator cracking
 - Received an estimate from Quality Asphalt Repair, INC. for road repairs on Belmont Lane and Schick Drive.
 - Estimate is on file.
 - The Gibbs Township Board does not feel doing a special assessment is prudent at this time.
 - Rick Kringstad, a Gibbs township resident who lives at 809 Schick Drive wants to be notified when Quality Asphalt begins road work so he can coordinate repairs to redo his driveway.
 - Proposed to Repair Schick Drive with contractor Quality Asphalt up to \$90,000.00

Motion by Gerald to approve, 2nd by Curt.

Trees are planted in the Right of Way for access to property 6725 Lambeau LN, the owner wants to apply for a road approach to access the property.

- Lambeau Ln has been dedicated to the County of Burleigh, North Dakota which is platted as Ryan's First Subdivision on June 2003.

7. New Business

- Review Charter for developing Special Assessment District that warrant it based on the scope of work.
- Leafy Spurge patch was reported on 80th and 17th Ave NE. The Burleigh County Weed Officer was notified.
- House Bill 11-79
 - Allows Gibbs Township to put announcement in the paper and E-copy.
Starts in August 2023
- New Senate Bill 21-78
 - Allows Townships to have \$500,000.00 for Road Construction fund.
 - Gibbs Township voted to adopt this Bill

Motion by Gerald and 2nd by Curt

8. Next meeting

- Gibbs Township Budget Meeting on 9-19-2023, at 7:00 p.m. at the Burleigh County Highway Department.

9. Adjournment

- Meeting adjourned at 9:00 p.m.
 - Motion to adjourn by Curt and 2nd by Gerad

