

Gibbs Township Meeting

Date / Time, Location of Scheduled:	12-16-2024, 7:00 p.m. at the Burleigh County Highway Dept.		
Date / Time of Call to Order:	7:05 p.m.	Date / Time of Adjournment:	9:00 p.m.

Call to Order at 7:05 p.m. by Chairperson Richard Sander. Members present were Curt Kadramas, Gerald Miller, Heidi Schirado and Debbie Staloch.

- a. Guest – None

Attendance (Roll Call): Quorum consists of two elected supervisors (Board of Supervisors - BoS), and the township clerk or the appointed clerk of the meeting.

Position	Name	Date Elected / Appointed (initial)	Current Term Period
Supervisor Chairperson: (3-yr Term)	Richard Sander	1990	2023-2026
Supervisor: (3-yr Term)	Gerald Miller	2016	2022-2025
Supervisor: (3-yr Term)	Curt Kadramas	2021	2021-2027
Clerk: (2-yr Term)	Deb Staloch	2022	2022-2026
Treasurer: (3-yr Term)	Heidi Schirado	2022	2022-2026
Assessor: (3-yr Term)	Allan & Kimberly Vietmeier	N/A	Contracted *
Overseer of Highways:	Miller		Appoint:
Weed Board Rep:	Kadramas		Appoint:
Bis/Man Zoning Board Rep:	Sander		Appoint:

- Approval of the Minutes from the previous Meeting

Motion by Curt and Second by Gerald to approve the minutes from 9-9-2024 meeting.
Motion passed.

- Clerk Report –

- a. Discussed and signed the Annual Township Road Maintenance Agreement.
- b. Received the 2025 Gibbs Township Gravel maps from Burleigh County Highway Dept.

- Treasurer’s Report – Account Balances -report by Heidi.

Bills: 4th Quarter Payroll paid to Board members.
 NDTOA Convention dues
 Quality Asphalt
 Dust Control

- Motion to pay the bills by Gerald and second by Curt.
Motion passed.

- Area Reports
 - a. Country Hills Drive, Small bill paid and approved by Gerald.
- Old Business
 - a. Motion by Curt to approve Meeting minutes via e-mail, second by Gerald. Motion passed.
 - b. Discussion on Crack Sealing every year on an as needed basis.
 - i. Looking at other contractors to Crack Seal every other year.
- New Business - For the Good of the Order
 - a. Discussed raising the Mill Levy.
 - b. Best Buy contract is due in February 2025.
 - c. New script to be adapted for the Annual Meeting which was introduced at the NDTOA Convention.
 - d. Clerk position can now be called Deputy Clerk. Clerk positions were a topic discussed at the NDTOA Convention.
- Next Meetings at the Burleigh County Highway Department
 - a. Gibbs Township Regular Meeting and Auditors Review on March 11, 2025 at 7:00 p.m.
 - b. Gibbs Annual Meeting at 6:00 p.m.
- Adjournment
 - a. Meeting was adjourned at 9:00 p.m.
 - i. Motion to adjourn by Curt Kadramas, Second by Gerald Miller.