

## Regular Meeting

Date / Time, Location of Scheduled:	12, 15, 2025 7:00 p.m. Burleigh County Highway Department		
Date / Time of Call to Order:	7:00 p.m.	Date / Time of Adjournment:	8:10 p.m.

1. Call to Order at 7:00 p.m. by Bruce Schirado. Members present – Bruce Schirado, Paul Gjellstad, Heidi Schirado, Gerald Miller and Debbie Staloch.

- Guests – Josey Milbradt.

2. Attendance (Roll Call): Quorum consists of two elected supervisors (Board of Supervisors - BoS), and the township clerk or the appointed clerk of the meeting.

Position	Name	Date Elected / Appointed (initial)	Current Term Period
Supervisor Chairperson: (3-yr Term)	Bruce Schirado	2025	2025-2026
Supervisor: (3-yr Term)	Paul Gjellstad	2025	2025-2028
Supervisor: (3-yr Term)	Gerald Miller appointed on 9/30/25		
Deputy Clerk: (2-yr Term)	Deb Staloch	2022	2022-2026
Treasurer: (3-yr Term)	Heidi Schirado	2022	2022-2026
Assessor: (3-yr Term)	Allan & Kimberly Vietmeier	N/A	Contracted *
Overseer of Highways:	Tim Fast	2025	Appoint:
Weed Board Rep:			Appoint:
Bis/Man Zoning Board Rep:			Appoint:

- Approval of the Minutes from the previous Meeting

Motion by Paul and Second by Gerald to approve the minutes from 11/25/2025 meeting.  
Motion passed.

- Clerk Report

Received the 2026 Gibbs Township Annual Road Maintenance Agreement from the Burleigh County Highway Department.

Reviewed, signed and returned the Road Maintenance Agreement.

- Treasurer's Report – Account Balances -report by Heidi Schirado.

Bills \$35,311.80 \_\_\_\_\_ Gibbs Annual Road Maintenance Agreement Fee.

Motion to pay bill by Gerald Miller and Second by Paul Gjellstad. Motion passed.

- Area Reports

- None

- Old Business

Flex Fund Grant Application results, No news or updates at this time.

- New Business

Discussion on estimated snow for this winter and the possibility of extra cost to Gibbs Township if we receive high snow accumulations.

NDTOA Convention

Currently we have 6 Districts, discussion on changing to 9 Districts was discussed. No changes were made only discussed. NDTOA website. [ndtoa.com](http://ndtoa.com)

District 1	Kim Hrichena
District 2	Vacant
District 3	Jason Johnston
District 4	Leon Monke
District 5	Tom Dutton
District 6	Tim Geinert

President – Dale Schmitz

Vice President – Julie Brandvold

Treasurer- Barb Knutson

- Next Meeting at the Burleigh County Highway Department

- Charter review meeting
- January 13<sup>th</sup>, 2026 at 7:00 p.m.

- Adjournment

- Meeting was adjourned at 8:10 p.m.
  1. Motion to adjourn by Paul Gjellstad, Second by Gerald Miller.