

Budget Hearing

Date / Time, Location of Scheduled:	09,15,2025 7:00 p.m. Burleigh County Highway Department		
Date / Time of Call to Order:	7:00 p.m.	Date / Time of Adjournment:	8:00 p.m.

1. Call to Order at 7:00 p.m. by Bruce Schirado. Members present – Bruce Schirado, Heidi Schirado, Debbie Staloch, Tim Fast.

- Guests – Gerald Miller, Dave Helland, Rick Willoughby, Ginger and Kerry Wilkens, Bill Ottmann and Dan Bond.

2. Attendance (Roll Call): Quorum consists of two elected supervisors (Board of Supervisors - BoS), and the township clerk or the appointed clerk of the meeting.

Position	Name	Date Elected / Appointed (initial)	Current Term Period
Supervisor Chairperson: (3-yr Term)	Bruce Schirado	2025	2025-2026
Supervisor: (3-yr Term)	Paul Gjellstad	2025	2025-2028
Supervisor: (3-yr Term)	Curt Kadramas	2021	2021-2027
Deputy Clerk: (2-yr Term)	Deb Staloch	2022	2022-2026
Treasurer: (3-yr Term)	Heidi Schirado	2022	2022-2026
Assessor: (3-yr Term)	Allan & Kimberly Vietmeier	N/A	Contracted *
Overseer of Highways:	Tim Fast	2025	Appoint:
Weed Board Rep:			Appoint:
Bis/Man Zoning Board Rep:			Appoint:

- Budget Hearing

- Motion by Heidi Schirado to increase the \$\$ amount associated with the Mill Levy to 18 Mills. Second by Bruce Schirado. Motion passed.

Gibbs Township is required to be at a minimum 18 Mill levy to qualify for Flex-Fund payments and Grants.

18 Mill Dollar amount will increase to \$380,000.00, the previous amount from the annual meeting was \$368.221.05.

Roadway improvements include 52nd Street NE, Shoal Drive, and 66th Street NE. (See Attachment)

Ballot results - 10 Yes
0 No

- Next Meetings at the Burleigh County Highway Department

September 30, 2025

General Meeting at 7:00 p.m.

- Adjournment

- Budget Hearing was adjourned at 8:00 p.m.

1. Motion to adjourn by Tim Fast, Second by Dave Helland

Subject: Gibbs Township Resolution of Support for Project Grant under 2026-2027 Biennium Flex Fund Program.

September 15, 2025

Gibbs Township fully supports the request for Roadway Improvements - 52nd Street NE, Shoal Drive, & 66th Street NE. This roadway network is Major and Minor Collectors within the Township.

Safety of our residents and those passing through is our number one concern. We want to ensure all have the ability to travel as a safe fair rate of speed without loss of life or vehicle damage. Completion of this project will remove current roadway hazards.

The Township maintains these roads with crack sealing bi-annually, patching when required, chip sealing on a 5 — 7-year basis and snow removal when required. All work is done under contract with Burleigh County Highway Department. Phase 1 is the reconstruction of Shoal Dr. Milling and Selective Patching and placement of Pavement on 52nd St NE. Selective Patching on 66th St NE. Phase 2 is Chip sealing the entire length of project. The Township has expended large amounts of funds to maintain these roads in a passable fashion; the completion of these projects will allow those funds to be used elsewhere with in the LPA.

If a Gibbs Township is awarded a project Burleigh County Highway Department Engineers will take care of the following items on behalf of the township: Plans & Specifications, Bidding, Payments, Record Keeping and Any additional information required by the State

Local funding of the project is 25% of the total project cost up to 250,000.00

These local corridors cover a number of families people with our community. Population of Gibbs Township is approximately 3500 people. Whereas over 30% live in Country Creek Estates Subdivisions. The traffic on the township roads listed below are light vehicle, school buses (numerous trips though out the school year), garbage trucks which meet and pass each other on these roads.



Bruce Schirado, Supervisor, Chairperson

Paul Gjellstad, Supervisor

Tim Fast, Overseer of Highways

As posted with the township minutes by Debbie Staloch, Clerk

Updated

Gibbs Township Roadway Improvements - 52nd Street NE, Shoal Drive, & 66th Street NE

Spec No.	Item No.	Item Description	Unit	Quantity	Unit Price	Estimated Price
103	100	CONTRACT BOND	L SUM	1	\$7,500.00	\$7,500.00
216	1	WATER	MGAL	300	\$50.00	\$15,000.00
306	500	FULL-DEPTH RECLAMATION- CEMENT STABILIZED	SY	3,010	\$5.00	\$15 050.00
401	50	TACK COAT	GAL	2,760	\$3.50	\$9,660.00
411	114	MILLING PAVEMENT SURFACE - 2 INCH	SY	6,573	\$3.25	\$21 362.25
411	118	MILLING PAVEMENT SURFACE - 4 INCH	SY	15 688	\$350	54 908.00
420	405	SEAL COAT	SY	22 261	\$2.25	\$50,087.25
430	143	RAP - SUPERPAVE FAA 43	TON	5 040	\$80.00	\$403,200.00
430	5803	PG 58S-28 ASPHALT CEMENT	TON	212	\$600.00	\$127,200.00
550	2040	PORTLAND CEMENT	TON	275	\$300.00	\$82,500.00
702	100	MOBILIZATION	L SUM	1	\$50,000.00	\$50,000.00
704	100	FLAGGING	MHR	250	\$75.00	\$18, 750.00
704	1000	TRAFFIC CONTROL SIGNS	UNIT	116	\$125.00	\$14,500.00
704	1052	TYPE III BARRICADE	EA	9	\$150.00	\$1,350.00
704	1067	TUBULAR MARKERS	EA	50	\$5.00	\$250.00
704	1185	PILOT CAR	HR	125	\$135.00	\$16,875.00
762	1104	PVMT MK PAINTED 4'N LINE	LF	21,120	\$0.25	\$5,280.00
762	1124	PVMT MK PAINTED 241N LINE	LF	50	\$6.90	\$345.00
Total						893 817.50
Preliminary Engineering & Plan Prep 5%			\$44,690.88			
Construction Engineering and Admin 5%			\$44,690.88			

Grand Total \$983.199.25

Basis of Estimate:

10%to Item RAP_SUPERPAVE FAA 43 Added for Pavement Patching

10% to Item PG 58S-28 ASPHALT CEMENT for Pavement Patching Added for Pavement Patching

PG 58S-28 @ 4.2%

Portland Cement @ 6% of Treated Volume

Gibbs25%	245799.81
FF Request	\$737,399.44