

Regular Meeting

Date / Time, Location of Scheduled:	09,30,2025 7:00 p.m. Burleigh County Highway Department		
Date / Time of Call to Order:	6:55 p.m.	Date / Time of Adjournment:	8:00 p.m.

1. Call to Order at 6:55 p.m. by Bruce Schirado. Members present – Bruce Schirado, Paul Gjellstad, Heidi Schirado, Debbie Staloch and Tim Fast.

- Guests – Gerald Miller, Dave Helland.

2. Attendance (Roll Call): Quorum consists of two elected supervisors (Board of Supervisors - BoS), and the township clerk or the appointed clerk of the meeting.

Position	Name	Date Elected / Appointed (initial)	Current Term Period
Supervisor Chairperson: (3-yr Term)	Bruce Schirado	2025	2025-2026
Supervisor: (3-yr Term)	Paul Gjellstad	2025	2025-2028
Supervisor: (3-yr Term)	Curt Kadramas	2021	2021-2027
Deputy Clerk: (2-yr Term)	Deb Staloch	2022	2022-2026
Treasurer: (3-yr Term)	Heidi Schirado	2022	2022-2026
Assessor: (3-yr Term)	Allan & Kimberly Vietmeier	N/A	Contracted *
Overseer of Highways:	Tim Fast	2025	Appoint:
Weed Board Rep:			Appoint:
Bis/Man Zoning Board Rep:			Appoint:

- Approval of the Minutes from the previous Meeting

Motion by Paul and Second by Bruce to approve the minutes from 6-10-2025 and 9-15-2025 meetings. Motion passed.

- Curt Kadramas resigned his position as Gibbs Township Supervisor. On September 30, 2025, Gerald Miller was appointed until the next annual meeting in March 2026.

NDTOA HANDBOOK

58-05-16. Vacancies – How filled - Term of office - Powers of person appointed. If the electors of a township fail to elect the proper number of officers, or a person elected to a township office fails to qualify, or a vacancy happens in any such office from death, resignation, removal from the township , or other cause, the board of township supervisors, or a majority of them, shall fill the vacancy by appointment, and the person so appointed shall hold that office until the next annual meeting and until the person’s successor is elected and qualified. (Page 185.)

- Clerk Report – None

- Treasurer's Report – Account Balances -report by Heidi Schirado.

Checking - \$129,977.00
Savings - \$ 48,000.00
Savings -\$161,000.00
2 CD's - \$268,944.00

Motion by Gerald Miller to renew the CD from DCB Bank in the amount of \$112,000.00 for another year. Second by Paul Gjellstad. Motion passed.

Motion by Gerald Miller to take \$50,000.00 from DCB savings and move to a CD. Second by Paul Gjellstad. After discussion this motion was voted down by all.

Motion to approve the Treasurer report by Paul and 2nd by Gerald. Motion passed.

- Area Reports

Speed limit signs are missing for Apple Creek Ridge off 119th.
Country Brook Estates has 2 blowouts. Burleigh County Highway Department has been notified.

- Old Business

Floodplain

Gibbs Township has dwellings in the floodplain. Burleigh County will be managing the floodplain for Gibbs Township.

Flex Fund Grant Application results. (See attachment.)

- New Business

District lines – There are currently 6 Districts in ND. Future plans are to redraw the district lines.

ETA – Extraterritorial Area

Discussion on the Bismarck's growth phasing plan and the ETA. There will be another meeting with the City of Bismarck and Burleigh County negotiating the ETA jurisdiction and decisions on areas to be removed from the ETA. The next meeting will be on October 7th 2025.

- Next Meetings at the Burleigh County Highway Department

- November 18, 2025 at 7:00 p.m.

- Adjournment

- Meeting was adjourned at 8:00 p.m.
 1. Motion to adjourn by Gerald Miller, Second by Paul Gjellstad.

Latest News

Flex Fund Grant Application results

Posted 9/26/25 (Fri)

The 25-27 Flex Fund application deadline passed on September 19th. The flex team put together this initial summary. There were a lot of applications.

These are the high-level numbers. The exact numbers might change as the team evaluates the apps. NDDOT thanks the government subdivisions for their efforts to help their members submit applications.

There will be official correspondence with the Greater Flex Fund Review Committee in the coming weeks regarding meetings, scores, and other matters. The DOT flex team will need some time to further dissect and review the applications. It's going to be quite an undertaking for the Flex Fund committee to review and rank the applications. Thanks in advance for the committee members' help.

2025-2027 Flex Fund Grants Initial Summary

- 410 Applications
 - 184 Township
 - 120 County
 - 106 City
- \$765,394,671.69 Total Project Costs
 - \$112,077,132.67 Township
 - \$340,976,543.91 County
 - \$312,340,995.11 City
- \$517,789,834.78 Flex Funds Requested
 - \$ 107,985,353.84 Township (\$31.1M Township Bucket)
 - \$ 246,288,016.04 County (\$44.85M County/City Bucket)
 - \$ 163,516,464.90 City (\$44.85M County/City Bucket)
 - (\$80M Prairie Dog Grants Bucket)
- Work Types
 - Aggregate Surfacing – 81
 - Hot Mix Asphalt – 71
 - Reconstruction – 53
 - Grade Raise – 39
 - Grading – 26
 - Grading and Paving – 24
 - Replace Box Culvert – 19
 - Pipe – 17
 - Full Depth Reclamation – 15
 - Preliminary Engineering Only – 9
 - Bikeway/walkway – 8
 - Chip seal coat – 8
 - Roadway realignment – 6
 - Roadway expansion – 5
 - Shoulders – 5

- Erosion repair – 3
- Hot or cold in-place recycling – 3
- Crack Sealing – 2
- Intersection improvements – 2
- PCC Pavement – 2
- Railroad crossing improvements – 2
- Slide repair – 2
- Slope protection – 2
- CPR – 1
- Curb ramps – 1
- Flashing Beacon – 1
- High Friction surfacing – 1
- Rehab box culvert – 1
- Signals – 1