

Charter Review Meeting

Date / Time, Location of Scheduled:	1, 13, 2026 7:00 p.m. Burleigh County Highway Department		
Date / Time of Call to Order:	7:00 p.m.	Date / Time of Adjournment:	8:15 p.m.

1. Call to Order at 7:00 p.m. by Bruce Schirado. Members present – Bruce Schirado, Paul Gjellstad, Heidi Schirado, Gerald Miller and Debbie Staloch.

- Guests – Jesse Nelson.

2. Attendance (Roll Call): Quorum consists of two elected supervisors (Board of Supervisors - BoS), and the township clerk or the appointed clerk of the meeting.

Position	Name	Date Elected / Appointed (initial)	Current Term Period
Supervisor Chairperson: (3-yr Term)	Bruce Schirado	2025	2025-2026
Supervisor: (3-yr Term)	Paul Gjellstad	2025	2025-2028
Supervisor: (3-yr Term)	Gerald Miller appointed on 9/30/25		
Deputy Clerk: (2-yr Term)	Deb Staloch	2022	2022-2026
Treasurer: (3-yr Term)	Heidi Schirado	2022	2022-2026
Assessor: (3-yr Term)	Allan & Kimberly Vietmeier	N/A	Contracted *
Overseer of Highways:	Tim Fast	2025	Appoint:
Weed Board Rep:			Appoint:
Bis/Man Zoning Board Rep:			Appoint:

- Approval of the Minutes from the previous Meeting

Motion by Gerald Miller and Second by Paul Gjellstad to approve the minutes from 12/15/2025 meeting. Motion passed.

- Clerk Report
None

- Treasurer’s Report

Pay 2nd installment to Alan Vietmeier in the amount of \$6,000.00 for Assessor contract.
Motion to pay bill by Gerald Miller and Second by Paul Gjellstad. Motion passed.

- Area Reports
None

- Old Business

Flex Fund Grant Application results, No news or updates at this time.

- New Business

Discussion on gravel and paved roads within Gibbs Township.

- Average width of Gibbs townships gravel roads is 20 feet.
- Gibbs Township is considering hiring contractor Casey Iverson for gravel hauling.

Charter Review

- Updates to the Charter Review were discussed.

Motion by Paul Gjellstad and second by Bruce Schirado to accept changes to the Charter Review that were submitted by Gerald Miller. The updates will be posted to the Gibbs Township website.

gibbsburleightownship.org

- Next Meeting at the Burleigh County Highway Department

- Board of Auditors Meeting at 7:00 p.m.
March 10, 2026
- Annual Meeting at 6:00 p.m.
March 18, 2026
- Regular Meeting at 7:00 p.m.
March 18, 2026

- Adjournment

- Meeting was adjourned at 8:15 p.m.
 1. Motion to adjourn by Paul Gjellstad, Second by Gerald Miller.