

Gibbs Township

Tax Equalization Meeting & Regular Meeting minutes

Location: Burleigh County Highway Department

Date: April 11, 2022

Attendees: Mark Splonskowski, Curtis Kadrmas, Richard Sander, Gerald Miller, Heidi Schirado and Debbie Staloch.

Time: 7:00 p.m.

Approval of Minutes

The minutes of the previous meeting were unanimously approved as distributed. Motion by Gerald Miller and seconded by Curt Kadrmas.

- I. 7:00 p.m. call to order by Richard Sander
- II. **Tax Equalization meeting**
- III. **Regular Meeting**
- IV. Annual Report (Board of Equalization) presented by Mark Splonskowski
 - a) Debbie will send the record of proceedings to the Auditor. Open to the public, but no residents attended this meeting.
- V. Richard made a motion and Curt seconded to approve findings and motions of the Annual Report for the Board of Equalization.

vi. Reports

- a) **Heidi** - EIN numbers in question, (finding 2 different numbers) Heidi is making phone calls and organizing Gibbs township papers, files, and documents to set up for Treasurer reports.
- b) Discussed how to proceed with funds in our account, maybe not put in CDs
- c) Discussed going to electronic deposits and withdrawals for future payments, we currently need 3 signatures for checks. We would keep a checking account which would require 2 signatures.
- d) **Gerald** - Working on creating a Gibbs Township meeting and Events template.
- e) **Curt** - Discussed moving forward with computer and email setup for Gibbs township board members.
- f) **Debbie** - Presented NDRF dividend check in the amount of \$132.00 to treasurer, signed by Richard.
- g) **Richard** - Will look at road improvements fair and equitable with spending money. Looking at chip sealing 3 subdivisions in the near future.

Gerald and Curt - submitted 2022 Gibbs township graveling request map which was sent to Burleigh County Highway department.

New Business

- May 19 – Annual NDIRF meeting at the Heritage Center
 - Curt and Gerald are registered to attend.
- Filled out W/2 forms for Board members
- Possible changes –pay board members quarterly instead of yearly and add Judges compensation.
- Motion: Annual compensation of Elected Township officials be raised to the maximum amounts allotted by the North Dakota Century Code. Which currently is \$60.00 / Day and \$2,000.00 Annual Cap with reimbursement of expenses and milage at the federal government set amount.
 - I reference the following NDCC Titles, Chapters and Paragraphs for elected officials of Supervisor, Clerk and Treasure:

- 58-06-02. Compensation of supervisors. A township supervisor is entitled to receive as compensation for services up to sixty dollars a day for each day necessarily devoted to the work of a supervisor's office not exceeding two thousand dollars in a calendar year. The electors of the township shall establish the daily compensation rate for township supervisors at each annual township meeting. Additional compensation over two thousand dollars may be provided for reimbursement of expenses as provided in section 44-08-04 and for mileage as provided in section 54- 06-09 for each mile [1.61 kilometers] necessarily traveled in the performance of a supervisor's duties.
- 58-07-01. Compensation of clerk. The township clerk is entitled to receive as compensation for services up to sixty dollars a day for each day necessarily devoted to the work of the clerk's office not exceeding two thousand dollars in a calendar year. The electors of the township shall establish the daily compensation rate for the township clerk at each annual township meeting. Additional compensation over two thousand dollars may be provided for reimbursement of expenses as provided in section 44-08-04 and for mileage as provided in section 54-06-09 for each mile [1.61 kilometers] necessarily traveled in the

performance of the clerk's duties. In those townships in which the offices of township clerk and treasurer have been merged, the individual elected to fill the new office is entitled to receive compensation as township clerk only.

- 58-08-01. Compensation of treasurer. The township treasurer is entitled to receive as compensation for services up to sixty dollars a day for each day necessarily devoted to the work of the treasurer's office not exceeding two thousand dollars in a calendar year. The electors of the township shall establish the daily compensation rate for the township treasurer at each annual township meeting. Additional compensation over two thousand dollars may be provided for reimbursement of expenses as provided in section 44-08-04 and for mileage as provided in section 54-06-09 for each mile [1.61 kilometers] necessarily traveled in the performance of the treasurer's duties. The township treasurer may not be allowed a percentage on the balance turned over to the treasurer's successor in office.
- Motion by Gerald and seconded by Curt.
 - Motion carried
- Motion by Curt and seconded by Gerald to pay in full Country Creek Estates bill in full to the County instead of the current payment plan.
 - Motion carried

Agenda for Next Meeting

Boot up computers and get emails

Adjournment

Meeting was adjourned at 9:00 p.m. by CurtKadrmias, seconded by Gerald Miller on May 10, 2022, at the Burleigh County Highway Department.

Minutes submitted by: Debbie Staloch

Approved by: